

# JOSEPH F. SALZGEBER

## MEDINA COUNTY RECORDER

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### PRESS RELEASE

March 19, 2020

In response to the public health emergencies declared by both President Donald Trump and Governor Mike DeWine in response to Covid-19 (Corona) virus pandemic, the Medina County Recorder's Office has taken the following measures to help protect county employees, our customers, and members of the general public:

- (1) Instead of recording documents in-person at the Medina County Recorder's Office, customers are urged to submit documents, including deeds, via online via E-Recording. If a customer is not yet set up for E-recording, then please submit documents, other than deeds, by regular U.S. mail. Copies of most real estate documents are now available online at— <https://recorder.co.medina.oh.us/>.
- (2) Veterans, especially those in high-risk groups (age 65 or older, the immune-system compromised, and the already ill), are urged to wait until after this Memorial Day weekend to obtain or renew their official Veterans' ID cards.
- (3) All countertop surfaces and doorknobs at the Medina County Recorder's Office are being cleaned with Lysol, which kills 99.9% of viruses and bacteria, multiple times a day during regular business hours from 8:00 a.m. to 4:30 p.m.
- (4) Tables have been placed before the front office counters, in order to increase the social distance between Deputy Recorders and our customers.
- (5) Documents still being recorded in-person are to be placed by customers into a centrally-located Inbox for processing by Deputy Recorders. Once those documents have been officially recorded, the Deputy Recorders will then place the customers' hardcopies in a centrally-located Outbox for pick-up.

It is my sincere hope that the measures outlined above will help prevent the spread of this highly contagious Covid-19 (Corona) virus.